

Name the Road Terms and Conditions

General

1. By entering, participants will be deemed to have accepted and be bound by the Terms and Conditions. All entry instructions form part of these Terms and Conditions
2. The process for the naming of the new road leading to Olympia Leisure Centre is operated and managed by Belfast City Council via nominated Naming Panel Representatives (“we”)
3. The 6 section naming process is set out in three stages:

Stage 1 - Public submissions are open to members of the public who will be able to submit suggested name(s) commencing from Monday 5 March 2018 and running until midnight on Sunday 18 March 2018. Submissions received after this period will not be counted

Stage 2 - The top entries will be chosen and agreed by the Naming Panel against criteria set in line with Belfast City Council guidelines. The public vote will be held over a period of three weeks and will be publicised before and during this time.

Stage 3 – the public vote will be ratified by council before being officially announced.

4. In stage one - only one submission per person is permitted. An organisation can submit one corporate entry, which must be authorised by the director executive of the organisation entered.
5. In stage two - only one vote is allowed per person and we reserve the right to reject votes if we reasonably believe multiple votes have been submitted by the same person.
6. The public submissions process and voting process is open to persons of any age.
7. During the public submissions process, we will collect minimal personal details (such as your name, email address or postcode) in order to support verification of entries, to build data about the submissions and to avoid unsolicited emails.
8. All personal details collected by us will be retained and managed by us at all times in accordance with the Data Protection Act 1998 and General Data Protection Regulation. The data will be used only for the purposes of this naming process.
9. Your personal details will not be published or supplied to any other third party (see privacy notice on forms).
10. You can vote by any of the methods set out in these terms and conditions.
11. We cannot accept any responsibility for incorrectly completed, lost or delayed submissions or votes.
12. We shall ensure that the voting process is carried out fairly, however please note that our decision on all matters is final and no correspondence will be entered into.
13. The Belfast City Council website (www.belfastcity.gov.uk) operates an “implied” consent policy with regard to cookies and by continuing to use this website you acknowledge that you fully understand and agree. [You can find out more about our Cookies Policy here.](#)
14. By submitting a name you are subject to these Terms and Conditions, you agree and accept that you have no rights and you will not acquire any rights, in or to the winning name(s). No competition prize, fee or payment will be awarded.
15. We reserve the right to amend these terms and conditions or issue further terms and conditions at any time. Any amended or updated version of these terms and conditions will be posted here.

Stage 1

Public Submissions

Submitting your name suggestion online:

16. If you submit your naming suggestion entry online at www.belfastcity.gov.uk/nametheroad, you must provide a valid email address, your individual/organisation name, the name entry and the reason why you chose this name (less than 100 words)
17. Name submission forms are limited to one per person/organisation. If there is evidence that you have entered more than once all your submissions will be discarded.
18. Online submissions must be submitted by midnight on Sunday 18 March. Online submissions received after this date and time will not be counted.

Submitting your name suggestion offline:

19. Only completed official submission forms will be considered as valid entries.
20. Submission forms are available from Olympia Leisure Centre, Boucher Road, BT12 6HR, Morton Community Centre, Lorne Street, BT9 7DU, Great Village Regeneration Trust, 337 Donegall Road, BT12 6FQ and Windsor Women's Centre, 136-144 Broadway BT12 6HY.
21. You can also submit your submission form by post to: Name the Road, C/O Property and Projects Department, 9 Adelaide, 9-21 Adelaide Street, Belfast, BT2 8DJ. If submitting your submission form by post you must provide the correct postage. We will not be held responsible for entries not received due to postal issues
22. Submission forms must be received by Monday 19 March 2018. Submissions received after this date will not be counted.

The naming panel will use the following criteria to shortlist submissions for the final vote.

23. If the name honours a person it must meet the following guidelines...
24. The person must have made a significant contribution to the life of the area/city.
25. They have lived within the locality / District Electoral Area of the facility.
26. The person must have been deceased for a minimum of five years.
27. If the nominee is deceased, then appropriate relatives or friends will be contacted asking if they approve of the request. If the relatives or friends do not approve, the naming process will not be pursued.

If the name relates to a specific unique location:

28. The name should provide a sense of place, reflecting the geographic location, community, neighbourhood or street where the park, facility or amenity is located.
29. The name should reflect the historical or cultural significance of the area or reflects unique characteristics of the site (unique flora / fauna).

Stage 2

Public Vote

30. The public vote will open to the public for a period of three weeks
31. The online vote will be available at www.belfastcity.gov.uk/nametheroad during this time
32. Voting slips will also be available at Olympia Leisure Centre, Boucher Road, BT12 6HR, Morton Community Centre, Lorne Street, BT9 7DU, Great Village Regeneration Trust, 337 Donegall Road, BT12 6FQ and Windsor Women's Centre, 136-144 Broadway BT12 6HY. The offline vote will close one day after the online vote.
33. Only one vote per person/organisation is permitted and we reserve the right to reject votes if we reasonably believe multiple votes have been submitted by the same person/organisation

Stage 3

Ratification by council

After the voting has closed, the final result will be ratified by council. The results will be officially announced after this has taken place.

Liability

We accept no responsibility for any damage, loss, injury (other than our liability for personal injury or death as a result of our negligence) or disappointment of any kind suffered by any entrant in entering.

We accept no responsibility for submissions lost due to computer or post error in transit.